

**Regular Town Board Meeting  
Town of Del Norte, Colorado  
April 11, 2018**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on April 11, 2018 in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 7:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

**ROLL CALL:**

**Town Board present: Trustee Bob Muncy, Trustee Mark Ulrich, Mayor Pro Tem Annette Archuleta, Trustee Tony Dinger, Trustee Gary Sabrowski and Trustee Sam Scavo, Mayor Chris Trujillo absent. Mayor Pro-tem declared a quorum present.**

**MINUTES:**

Trustee Gary Sabrowski made the motion to approve the Regular Board minutes for March 14, 2018 Board Meeting and Public Hearing Trustee Bob Muncy seconded the motion. Roll call vote: All Ayes, Mayor Pro tem declared motion carried.

**CITIZENS COMMENTS:**

**CONSENT AGENDA**

**Chief Fresquez** stated that his department has been busy with burglaries currently they are trying to solve the DN Bank ATM vandalism. They have an individual that tried to get money out of the machine and destroyed it in the process. **Public Works Kevin** stated that we will not be putting up any banners any time soon, a semi with a trailer took out the wire that went across the highway and bent one of the poles. Kevin also mentioned that we need to start replacing water valves around Town there are several that won't shut water off, (they are about 60 years old) when there is leak. Motion was made by Trustee Gary Sabrowski to amend the budget to allow the purchase of needed water valves and the extraction water valve apparatus in amount of approximately \$3000 in the water fund, seconded by Trustee Sam Scavo. Roll call: All yes, Mayor Protem declared motion carried. **RG Engineers-Isaiah Abeyta and Rick Goncalves** updated the Board on the sewer project and streetscape. Motion was made by Trustee Tony Dinger to approve the consent agenda, seconded by Trustee Bob Muncy. Roll call all ayes, Mayor Protem declared motion carried.

**UNFINISHED BUSINESS**

**Del Norte Town Code-**Planning Commissioner John Barton updated the Town Board on the Tiny home concept, currently we having nothing in Code to allow someone that wants to build a home that is less than 720 square feet in a R2 and 800 square feet in a R1 zone. They are looking at the allowing someone to be able to build under the conditional use regulations in these zones. With much more discussion Town Board decided to table the issue until Planning Commission could also address the PUD (planned unit development) in Town Code since it is not currently addressed.

**NEW BUSINESS**

**Rio Grande Library Board Appointment-** Motion was made by Trustee Gary Sabrowski to appoint Timothy Armstrong to the Rio Grande Library board, seconded by Trustee Sam Scavo. Roll call: All ayes, Mayor Pro-tem declared motion carried.

## **COMMITTEE REPORT**

**Ron Douglas Proposal-**Administrator Martinez mentioned that the management team met with Ron Douglas to see exactly what he wanted from the Town on business coaching. He stated that his proposal is based on the number of business we have in Town and coaching any business that might be struggling, he can help coach them on advertising and etc. to be a more viable business that could bring more sales to the Town. His proposal is based on the number of business in Town with a monthly fee of \$50 per business per month that the Town would pay to help these businesses. He stated if the Town pays it the businesses would feel the Town has an interest in helping them be successful. It was consensus of the Board to give any business that may be struggling give Ron's information.

### **Del Norte School Update-**

Administrator mentioned her, Kevin and Mayor met with Chris Buhr it was a very good meeting. Chris did mentioned that they submitted the Best grant not really thinking that they were going to get it, essentially he stated they put the cart before the horse and now they are having to move forward with it under the timeline that was submitted in the grant. They will be submitted to the Town the site plan just as soon as it is done, it is not done yet. Kevin did mention that at the meeting it came to our attention that ninth street it not ours its school property. Rio Grande County assessor shows that school property lines abut up to currently the residential property lines, and all these years we have been maintaining a water line and road that shows it not Town property. As for water and sewer the School will get with their Engineers to find the cost break down for the water line on proposed Ninth Street, or they have to seek other avenues of getting enough water to accommodate them and the fire suppression they need.

**Public Works Salary Increase-**Motion was made by Trustee Bob Muncy to give Public Works Kevin Larimore a \$5000 salary increase to bring up to where his salary base should be as a supervisor retroactive to January 1, 2018, seconded by Trustee Tony Dinger. Roll call: All yes, with Trustee Mark Ulrich voting no, Mayor Pro tem declared motion carried.

**Municipal Court Time change-**Motion was made by Trustee Sam Scavo to allow Municipal Court to change the time of court to 3:00 p.m. instead of 5:00 p.m., seconded by Trustee Gary Sabrowski. Roll call: All ayes, Mayor Pro tem declared motion carried.

## **ATTORNEY REPORT**

New Board Orientation-Town Board 101- Town Board will meet on May 21, 2018 at 2:00 p.m. to refresh and bring new board member update on the dos and don'ts of a public official.

## **EXECUTIVE SESSION:**

Motion made 8:27 p.m. to go into executive session and the topic of discussion will be for the purpose of determining positions relative to matters that maybe subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS 24-6-402 (4)(e) and to discuss the purchase, acquisition, lease, transfer, or sale of real, personal or other property interest under CRS Section 24-6-402(4)(a), and a conference with Town Attorney for the purpose of receiving legal advice on specific legal question under CRS 24-6-402(4)(b)

## **ADJOURNMENT**

With no further business the meeting was adjourned at approximately 9:27 p.m.

Submitted and approved this 9<sup>th</sup> May 2018.