

**Regular Town Board Meeting  
Town of Del Norte, Colorado  
February 8, 2017**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on February 8, 2017 in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 7:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

**ROLL CALL:**

**Town Board present: Trustee Bob Muncy, Trustee Mark Ulrich, Mayor Pro-Tem Annette Archuleta, Trustee Sam Scavo, Trustee Tony Dinger and Trustee Gary Sabrowski and Absent Mayor Chris Trujillo. Mayor Pro tem Annette Archuleta declared a quorum present.**

**MINUTES:**

Mayor Pro tem Annette Archuleta made the motion to approve the Regular Board minutes for January 11, 2017 board meeting, with a correction that Trustee Tony Dinger made the motion to give River Valley Inn Nursing Home a reduce rate on their account for bulk water, not Trustee Gary Sabrowski as stated, Trustee Mark Ulrich seconded the motion. Roll call vote: All Ayes, Mayor Pro- tem declared motion carried.

**CITIZENS COMMENTS:**

**CONSENT AGENDA**

Kevin reported that the sewer jet is down, he will be taking it Denver to have it worked on and didn't know what the problem was going to be or how much it was going to cost. He will talk to RMS in Alamosa about leasing or having them clean our sewers if an emergency comes in while the machine is in Denver. Motion was made by Trustee Bob Muncy to have Kevin take the sewer machine to get it worked on and if we need to rent one for emergency calls to be able to rent one, seconded by Trustee Gary Sabrowski. Roll call: All yes, Mayor Pro-tem declared motion carried. Mike Hager with RG Engineering gave his report to the board that bids for the water project came in higher that they had anticipated. We received two bids and they were very close amounts. Mike apologies to the board that they had under estimated the amount, they did not go back in and review some the changes that had been made. The DOLA grant was for 200K and the lowest bid was by RMS with a bid of \$491794.00. Mike knew it was a significant amount that was underestimated. With some discussion, motion was made by Trustee Tony Dinger to proceed with the water project and hire RMS who came in as the lowest bid and take out the difference in cost out of the water fund balance. Motion was seconded by Trustee Bob Muncy. Roll call: All yes, Mayor Pro-tem Archuleta declared motion carried. Chief Fresquez stated they are still working everyday have received couple application. Police department personnel matters will be referred in executive session. Motion was made by Trustee Sam Scavo to approve consent agenda items, seconded by Trustee Mark Ulrich. Roll call: All ayes, Mayor Pro-tem Archuleta declared motion carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Eric Grossman-SLV Branding**-gave the board a presentation of SLV Branding Initiative he is the project lead on the project. SLV Brand is to identify all assets the Valley as a whole has to offer. Town thanked Eric for his presentation.

**La Vereda Foundation**-Special Events Permit-Motion was made Mayor Pro-tem Annette Archuleta to approve the special events permit for La Vereda Foundation, seconded by Trustee Sam Scavo. Roll call: All ayes, Mayor Pro-tem declared motion carried.

**New License Application**-Edgar Ortiz-Chavolos Mexican Restaurant- 580 Grand Avenue, Del Norte, Co. Public Hearing is set for March 8, 2017 at 6:30 p.m.

**Wall/Smith/Bateman Association**-Motion was made by Mayor Pro-tem Annette Archuleta to sign the engagement letter to have Wall, Smith and Bateman conduct the Town 2016 audit, seconded by Trustee Gary Sabrowski. Roll call: All yes, Mayor Pro-tem Annette Archuleta declared motion carried.

### **Attorney Report**

Recreational Vehicle Park district zone-Attorney Farish mentioned that was presented to them was a draft of the zone. It was brought to his attention that we had a RVP zone on the map but not in Code. Planning Commission has been working diligently to get this done, since we have the current RV Park doing an expansion. He asked for feedback will clean it up and gets it in ordinance form to be presented at next month meeting.

### **COMMITTEE/OTHER BUSINESS**

Will Kruetzer gave the Board an update on the DN Chamber. He also wanted to inform the board that Three Barrel purchased the old HVCC building and turning it into a resident. His concern is that HVCC has the community garden in the back of the property and if some way the water usage could be adjusted since it hooked the building. After some discussion, motion was made by Mayor Pro-tem Annette Archuleta to give a monthly credit of usage for the water for the community garden for the summer months, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor Pro-tem declared carried.

**CDPHE Notice of Violation of Sewer lagoons**-After discussion motion was made by Mayor Pro-tem Annette Archuleta to approve paying the settlement amount of \$105k, seconded by Trustee Gary Sabrowski. Roll call: All yes, Mayor Pro-tem declared motion carried.

**EXECUTIVE Session**- At approximately: 8:32 p.m. Motion was made Mayor Pro-tem Annette Archuleta to go into executive session for a conference with Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS 24-6-402(4)(b); and for the discussion of personal matter under CRS Section 24-6-402(2)(f) and not involving; any specific employees who have requested discussion of the matter in open session, and any member of this body or any elected official; the appointment of any person to fill an office of this body or a an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; motion was seconded. Roll call: All ayes.

At approximately, 9:15 p.m. and the executive session has been concluded. The participants in the executive session were, Chief Robert Fresquez, Frank Archuleta, Ramona Dordan, Trustees; Sam Scavo, Mark Ulrich, Bob Muncy, Tony Dinger, Mayor Pro-tem Annette Archuleta and Trustee Gary Sabrowski, Administrator Bernadette Martinez. Mayor Pro-tem Annette Archuleta stated for the record, if any person who participated in executive session believes that any substantial discussion of any matter not included in the motion to go into executive session occurred during executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is.

### **ADJOURNMENT**

With no further business the meeting was adjourned at approximately 9:16 p.m.

Submitted and approved this 8th day of March 2017.