

**Regular Town Board Meeting
Town of Del Norte, Colorado
March 14, 2018**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on March 14, 2018 in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 7:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

ROLL CALL:

Town Board present: Trustee Bob Muncy, Trustee Mark Ulrich, Mayor Pro Tem Annette Archuleta, Trustee Tony Dinger, Mayor Chris Trujillo and Trustee Gary Sabrowski and Trustee Sam Scavo. Mayor declared a quorum present.

MINUTES:

Mayor Pro tem Annette Archuleta made the motion to approve the Regular Board minutes for February 14, 2018 Board Meeting, Trustee Mark Ulrich seconded the motion. Roll call vote: All Ayes, Mayor Trujillo declared motion carried.

CITIZENS COMMENTS: **Richard Silkey** approached the Town Board and asked if they would amend the current Code to allow chickens back into Town. He would like to see the Town put a limit on the chickens per resident household to 4-6 chickens. The Town Board referred Mr. Silkey to the Town Planning Commission to review they meet on April 2, 2018 at 2:30 p.m.

Lynnea Rappold- Alamosa County Public Health- also approached the Board to get on the agenda to write a grant to have a waste tire collection in Del Norte 81132 zip area. The grant is a \$3000 for a collection of 1000 tires. She would write the grant she would need a fenced in area for the collection of tires. With discussion a motion was made by Trustee Sam Scavo to allow the tire collection in Del Norte, seconded by Trustee Gary Sabrowski. Roll call. All ayes, Mayor declared motion carried.

CONSENT AGENDA

Kevin stated he and Trustee Muncy attended the Ritchie Brother auction and did purchase a water truck for \$20k, and he is still looking for a service truck. The D mountain was brought up again about painting the D; Mayor Trujillo is willing to spearhead this project. Motion was made by Trustee Dinger for the Town to purchase what is needed to get the D painted, seconded by Trustee Sam Scavo. Roll call: All yes, Mayor declared motion carried. Kevin also mentioned that the Fire siren behind the DN police department has been hit and one of the poles does have substantial damage and could be a liability concern if it came down. Administrator Martinez will send the DN Fire department a letter to repair or remove the siren. Rick Goncalves and Isiah Abeyta gave the report from RG Engineering he stated to the Board that Mike Hager is no longer with RG he will taking care of the Town on the sewer project .He will be in Del Norte every week checking on varies projects, if at any time the Board had any concerns and wanted to meet he would be available. His background is water and sewer systems, Chief gave his monthly report, stated we lost Mike Ortega to RG County Sheriff office, but did already hire another officer her name is Cassandra Sahagan She is a new office right out to the La Junta academy. Chief stated that he would also like to discuss a color copier machine and police issues on exempt status and overtime. A work session will be held on April 4, 2018 at 6:00 p.m. for the police department. Motion was made by Mayor Pro tem Annette Archuleta to approve the consent agenda, seconded by Trustee Tony Dinger. Roll call all ayes, Mayor declared motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

Michael Ore-Lease DN Coop Storage Bins-Michael approached the Board and asked if it would be possible to lease a portion of the DN Coop for soil storage. He doesn't need water, sewer, or electricity he just wants to be able to store large container of compost. Motion was made by Trustee Tony Dinger to allow Michael Ore to use the DN Coop potato bins for storage of compost, with Administrator Martinez, Public Works Kevin Larimore to work out the details seconded Trustee Mark Ulrich. Roll call: All ayes, Mayor declared motion carried.

Memorandum of Understanding-Western SLV Transit Services- Barry Van was present and gave the Board an update on the Transit services they would be applying for a grant through CDOT 5304 Planning Grant application process and each entity would contribute in the amount of the grant match of \$1300.00 this grant would help to see the need of transit services for this area of the valley. Motion was made by Mayor Pro Tem Annette Archuleta to sign the MOU and take the monies out of the general fund, and seconded by Trustee Gary Sabrowski. Roll call: All Yes, Mayor declared motion carried.

Liquor License renewal-Kerr & Kerr Company d/b/a Mystic Biscuit-Motion was made by Trustee Gary Sabrowski to approve the liquor renewal license for Mystic Biscuit, seconded by Trustee Mark Ulrich. Roll call: All ayes, Mayor declared motion carried.

Wall, Smith and Bateman, Inc.-Letter of Engagement 2017 Town Audit- Motion was made by Mayor Pro-tem Annette Archuleta to sign the letter of engagement with Wall, Smith and Bateman to do the Towns 2017 audit, seconded by Trustee Sam Scavo. Roll call; All ayes, Mayor declared motion carried.

IGA-Del Norte School District- Administrator Martinez submitted a draft IGA to the Town Board, stating that this is a draft agreement. She cut and pasted from another municipality and school district to fit what we may need to get the talks started with the school. Motion was made by Trustee Tony Dinger to submit the draft IGA to the Del Norte School district, seconded by Trustee Sam Scavo. Roll call: All ayes, Mayor declared motion carried.

Resolution 1-2018- Amending Appendix 2-C of Personal Policy-Motion was made by Mayor Protem Annette Archuleta to approve Resolution 1-2018, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

COMMITTEE REPORT

Del Norte Chamber- Will Kreutzer gave the update for Del Norte Chamber, he stated that the school will be doing their annual cleanup day and has requested to get more safety vest for the kids.

Request for Proposals for on-call engineering-Motion was made Trustee Gary Sabrowski to advertise requests for proposals for an on-call engineering to help the Town on upcoming projects and land use items, seconded by Mayor Pro-tem Annette Archuleta. Roll call: All ayes, Mayor declared motion carried.

Planning Commission change Del Norte Town Code on Tiny homes-It was decided by the Town Board that someone from Planning Commission be present to answer questions on their recommendations of where these smaller homes will be actually located in Town.

DN Coop update-Administrator Martinez mentioned that those Board member that had attended the work session had felt we had put enough money in the DN Coop and we need to

step back and re-evaluate if the Town's vision of what we want out of the building and is it still in the Town's best interest. Also Del Norte School's has approached the Town about taking over the DN middle school for a new Town hall. Several members of the Town Board and staff did a walk through of the building, and a work session will need to be set to discuss if the building possibilities. The Town Board invited the DN School Repurposing Committee to join us in our work session at 7:00 p.m. Work session is scheduled for March 28th or March 29th at 6:00 p.m. here at Town Hall.

ATTORNEY REPORT

Attorney Farish wanted to let the Town Board know that Rachel is no longer with Clear Water engineers and if we wanted to go out for RFP's or stay with Clear Water and work with Steve Nguyen on our current water augmentation plan. It was a consensus of the Town Board that we stay with Clear Water Engineering. Attorney Farish will let Rachel and Steve know of the Town decision.

Administrator Martinez wanted to let the Town Board know that we have scheduled Friday, April 20th 8 a.m. - 3p.m. for Town Clean Up day.

ADJOURNMENT

With no further business the meeting was adjourned at approximately 8:55 p.m.

Submitted and approved this 14th day of March 2018.