

**Regular Town Board Meeting
Town of Del Norte, Colorado
January 13, 2021**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on January 13, 2021 in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 7:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

ROLL CALL:

Town Board present: Trustee Joe Archuleta, Trustee Louie Velasquez, Mayor Pro Tem Bob Muncy, Trustee Shelly Burnett, Trustee Leigh Anne Lobato, Trustee Laura Anzalone, and Mayor Chris Trujillo. Mayor declared a quorum present.

MINUTES:

Trustee Shelly Burnett made the motion to approve the Regular Board minutes for December 9, 2020 Board Meeting, Trustee Louie Velasquez seconded the motion. Roll call vote: All Ayes, Mayor Trujillo declared motion carried.

CITIZENS COMMENTS:

CONSENT AGENDA

Chief Archuleta introduced Kristopher Donaldson to the Town Board he is our newly hired Police officer. Kristopher lives in Monte Vista and is happy to be working with Del Norte Police Department. Kevin mentioned that they are almost completely moved in at the Coop. Motion was made by Trustee Joe Archuleta and seconded by Mayor Pro tem Bob Muncy to approve the consent agenda. Roll call all ayes, Mayor Chris Trujillo declared motion carried.

NEW BUSINESS

Mettje Swift-634 Grand Avenue, Del Norte voiced her concerns over various items that she wanted the Town to clarify for her. 1. She had a frozen sewer line last year and she had voiced her concerns to the Town several months later, thinking it was the Town's sewer project that had something with her sewer freezing up. 2. Town business licenses should have to be paid by all businesses in Town not just those having a retail business. 3. And property liens and how those are handled and wanted clarification. Mettje thanked the Town Board for listening to her.

Resolution 1-2021- Designation of Official status for the calendar year 2020. Motion was made by Trustee Laura Anzalone and seconded by Trustee Louie Velasquez to approve Resolution 1- 2021. Roll all: All yes, Mayor Chris Trujillo declared motion carried.

**RESOLUTION NO. 1-2021
DESIGNATION OF OFFICIAL STATUS FOR THE CALENDAR YEAR 2021
FOR THE TOWN OF DEL NORTE**

WHEREAS, the provisions of CRS 31-4-304 imposes a duty on the Board of Trustees of statutory towns to make certain designations of official status for the calender year 2021.

WHEREAS, Section 2-3-80 of the Del Norte Municipal Code reserves the right of appointment of certain municipal officials to the Town Board of Trustees; and

NOW THEREFORE, be it resolved by the Board of Trustees of the Town of Del Norte that the following official status is hereby designated for the Town of Del Norte for the Year 2021:

1. First Southwest Bank, Del Norte Bank, Community Banks of Colorado and ColoTrust, are hereby designated as the official depositories for the Town of Del Norte.
2. The Del Norte Prospector and/or the Valley Courier are hereby designated as the official and legal newspaper for the Town of Del Norte.
3. The official posting for the Town of Del Norte are the front door of Del Norte Town Hall, and Del Norte Colorado website.
4. Wall, Smith and Bateman be and is hereby appointed as Auditors for the Town of Del Norte.
5. Eugene L. Farish is hereby appointed as Town Attorney
6. Dan Allee is hereby appointed as Municipal Judge.
7. Bernadette Martinez is hereby appointed as Town Administrator
8. Bernadette Martinez is hereby appointed as Town Clerk.
9. Ramona Dordan is hereby appointed as Town Treasurer.
10. Frank Archuleta is hereby appointed as Chief of Police.
11. Kevin Larimore is hereby appointed as Public Works Supervisor.
12. Town Board meetings shall be held at Town Hall, 140 Spruce Street, Del Norte, Colorado, on the second (2nd) Wednesday of each month at 6:00 pm, unless notice is otherwise provided.

Introduced as a resolution at the regular meeting of the Board of Trustees of the Town of Del Norte, Colorado, on the 13th day of January, 2021.

Done and signed this 13th day of January, 2021.

Resolution 2-2021-Town Fee schedule- Motion was made by Trustee Shelly Burnett to adopt Resolution 2-2021 Town Fee schedule for the Town, seconded by Trustee Joe Archuleta. Roll call: All yes, Mayor declared motion carried.

**TOWN OF DEL NORTE
RESOLUTION NO. 2-2021**

A RESOLUTION TO ESTABLISH A FEE SCHEDULE IN CONNECTION WITH THE SPECIFIC SERVICES OF THE TOWN OF DEL NORTE, COLORADO FOR THE YEAR 2021.

Whereas, the Town of Del Norte, through its duly authorized Board of Trustees, has recognized the need to establish a fee schedule for the year 2021 in connection with the Services, Permits, and Licenses provided by the Town of Del Norte, Colorado; and

Now Therefore be it resolved that; the Board of Trustees for the Town of Del Norte, Colorado, desires that that the amended fee schedule attached hereto are adopted as a restatement of Appendix 2-F as set forth in the Del Norte Municipal Code, and that the fees established therein can be collected from all applicants or parties required to pay said fees under Specific Codes, Ordinances, and Resolutions of the Town of Del Norte, Colorado; and

Introduced as a resolution at the regular meeting of the Board of Trustees of the Town of Del Norte, Colorado, on the 13th, day of January, 2021.

Done and signed this 13th day of January, 2021.

Transfer of Ownership Liquor License- Alta Store #5504- Motion was made Trustee Shelly Burnett to allow transfer of ownership and also approve the temporary license. Motion was seconded by Mayor Pro tem Bob Muncy. Roll call: All ayes, Mayor declared motion carried.

Wall, Smith and Batman-Engagement Letter for 2020 Town Audit-Motion was made by Trustee Laura Anzalone, to accept the engagement letter, and seconded by Mayor Pro-tem Bob Muncy. Roll call: All Ayes. Mayor Trujillo declared motion carried.

Attorney Report

Attorney Farish mentioned to the Town Board that he would like to have a discussion with the Town Board that would be required to go into executive session. Motion was made by Trustee Laura Anzalone

and seconded by Trustee Shelly Burnett to go into executive session for a conference with Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS 24-6-402(4) (b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e), Roll call: All Ayes, Mayor declared motion carried.

Mayor Chris Trujillo asked for a motion to come out of the executive session, Trustee Shelly Burnett made a motion to leave the executive session, seconded by Mayor Pro tem Bob Muncy. The executive session is closed and the Board returned to the open meeting

Action from Executive Session -Motion was made by Trustee Shelly Burnett that we not issue any special event permits for the Town until June 30, 2021 due to the pandemic that we are currently in, seconded by Trustee Joe Archuleta. Roll call: All yes, Mayor declared motion carried.

Tree City USA Proclamation-Motion was made by Mayor Pro tem Bob Muncy to approve the Tree City USA proclamation with a correction of the word- planting, seconded by Trustee Joe Archuleta. Roll call: All Ayes, Mayor declared motion carried.

ADJOURNMENT

With no further business the meeting was adjourned
Submitted and approved this 10th day of February 2021.