

Del Norte Regular Town Board Meeting

October 11, 2023

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on October 11, 2023, in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 5:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

ROLL CALL:

Town Board present: Trustee Leigh Anne Lobato, Mayor Pro tem Bob Muncy, Trustee Shelly Burnett, Trustee Marty Asplin, Trustee Louie Velasquez, Mayor Chris Trujillo, Trustee Brenton Williams. Mayor Trujillo declared a quorum present.

MINUTES:

Trustee Shelly Burnett would like to amend last month's minutes with more clarification of the two items, when can staff decisions be superseded by Town board; and Del Norte Trails Organization a draft copy on riverfront property that Attorney Farish was instructed to do, she wanted to know if this was done. A motion was made by Trustee Shelly Burnett and seconded by Trustee Louie Velasquez to approve the September 13, 2023, Regular Board meeting. Roll call: All ayes. Mayor Trujillo declared the motion carried.

CONSENT AGENDA

Chief Archuleta stated that he is still trying to get the fire siren moved. He does have SLV REC who will come in and take down the siren. But he is still trying to see where to locate it once it's down. With some discussion motion was made by Trustee Marty Asplin to take down the siren from its current location, motion was seconded by Trustee Leigh Anne Lobato. Roll call: All ayes, Mayor declared motion carried. Kevin brought to the attention of the Town Board a new design of flower planters for the sidewalks. Kevin showed the Board the design without flower planters he is looking at when we put in new sidewalks next year. With some discussion and everyone taking a vote it was decided that the flowers will be put along the sidewalk. Motion was made by Trustee Shelly Burnett and seconded by Trustee Brenton Williams to approve consent agenda. Roll call: All ayes, Mayor Trujillo declared motion carried.

UNFINISHED BUSINESS:

National Campaign Outdoor Fitness Court update- last month Dr. Bankole had approached the Town Board about putting in more monies to get the other side of the fitness court installed, some discussion motion was made by Trustee Shelly Burnett to leave the Town's contribution at \$40k, since the Town has to maintain the location of fitness court and pay insurance on the court. Motion was seconded by Trustee Brenton Williams. Roll call: All yes, Mayor declared motion carried.

Resolution 7 2023 Ron Niemann Town property encroachment- Motion was made by Trustee Leigh Anne Lobato to approve Resolution 7 2023, seconded by Mayor Pro tem Bob Muncy. Roll call: All ayes, Mayor Trujillo declared motion carried.

Lauren Coleman Town Property encroachment- since Lauren was not able to make the meeting it was tabled until the November 8th meeting for discussion.

NEW BUSINESS:

October Proclamation – October as Domestic Violence Awareness and Prevention Month- Motion was made by Trustee Shelly Burnett and seconded by Trustee Brenton Williams to declare October Domestic Violence Awareness month. Roll call: All ayes, Mayor Trujillo declared motion carried.

2024 Proposed Town Budget- Motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Brenton Williams to accept the 2024 proposed budget. Roll call: All ayes, Mayor declared motion carried. Budget Work session is set for Tuesday, October 31, 2023, at 2:00 p.m. Public hearing for budget is set for November 8, 2023, at 4:45 p.m.

The Del Norte Revitalization agreement approval with CDOT- Motion was made by Trustee Brenton Williams to sign the agreement with CDOT on the streetscape project that will start next spring, seconded by Trustee Shelly Burnett. Roll call: All yes, Mayor Trujillo declared motion carried.

COMMITTEE/OTHER BUSINESS:

Chamber Update- Trustee Leigh Anne Lobato mentioned that last month the Town had approved to give Del Norte Chamber monies for the Parade of lights firework show, in the same amount as the year before, which we had thought it was \$1000 and it wasn't it was \$2000. Administrator Martinez stated last month's motion could be reconsidered if they wanted to make a new motion with the additional amount. With more discussion Trustee Brenton Williams wanted to know if the Town was the only one putting in or did, they have other entities contributing. It was decided to table until next month.

SLV Housing Site Submission of Town owned property inventory- Town Administrator Martinez mentioned that SLVCOG had received a DOLA grant to do survey on the potential housing sites throughout the valley. SLVCOG does have a RFP out to get someone on board to look at all the potential site. The hope is to use data produced by the contractors to determine if the SLV wants to pursue a regional workforce housing project. A large part of that will be financing costs for these projects. Town Administrator Martinez stated she would like to submit the six lots of the old tennis courts to see what the cost would be to get housing. Trustee Brenton Williams made a motion to submit the town owned property of six lots; motion was seconded by Trustee Shelly Burnett. Roll call: all ayes, Mayor declared motion carried.

SEH Consultants- Municipal Codes and Initiatives for Affordable Housing will go before the Planning Commission for review.

Prop 123 information opt in/opt out- With some discussion motion was made by Brenton Williams and seconded by Trustee Shelly Burnett to not opt in at this time. Roll call: All ayes, Mayor declared motion carried.

Ordinance Sidewalk food service permit regs- With some discussion Administrator Martinez stated the next ordinance number will be 757. Motion was made by Trustee Leigh Anne Lobato to adopt Ordinance NO 757, an Ordinance of the Town of Del Norte amending the Del Norte Municipal code by the adoption of subsection 16*5-70 (e) and 16-5-70 (f) allowing for retail establishments and sidewalk food service area permits to extend

premise for increased outdoor seating and setting forth regulation and penalties. Motion was seconded by Trustee Brenton Williams. Roll call: All ayes, Mayor declared motion carried.

Set work session with La Mesa Ranchettes property owners- Town Board has scheduled a work session for December 5, 2023, at 3:00 p.m.

Coop storage bin leases- Trustee Shelly Burnett brought up the storage bin lease agreements if it had to be a month-to-month lease or should it be longer a lease agreement. Attorney Farish mentioned that you want it to be month to month, if someone doesn't pay you could start the process of termination of the lease sooner. Discussion was held if all storage bins were full and if the lessee's were update on their storage lease payments, and it was brought to the attention of the Town Board that the Del Norte Fire department is the only storage bin that was not being charged, Motion was made by Mayor Pro tem Bob Muncy to send a letter to the Fire district that if they wanted to continue use the bin for storage for their training trailers they needed to start paying the monthly amount, but would not start until January 1, 2024. Motion was seconded by Trustee Shelly Burnett. Roll call: all ayes, Mayor declared motion carried. Town Administrator Martinez stated she will be getting a letter sent to the Fire district.

ATTORNEY REPORT

Set Public Hearing on Ordinance 756- State Interest on Water-November 8, 2023, at 4:45 p.m.

With nothing further before the Town Board meeting was adjourned.

Submitted on this 8th day of November 2023.