

TOWN OF DEL NORTE
TOWN BOARD MEETING MINUTES

April 10, 2024 – 5:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County Colorado, met in regular session on April 10, 2024. There being present at the Call of Roll call the following:

ROLL CALL

Town Board present: Trustee Leigh Anne Lobato, Mayor Pro tem Bob Muncy, Trustee Shelly Burnett, Mayor Chris Trustee Marty Aspin, Trustee Louie Velasquez. Trustee Brenton Williams absent. Mayor declared quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Treasurer Ramona Dordan, Town Administrator Bernadette Martinez, Public Works Kevin Larimore, Chief of Police Frank Archuleta.

APPROVAL OF CONSENT AGENDA

Minutes of Regular/Special Meeting from March 6, 2024, March 13, 2024

Review and Approval of Financial Accounts /Reports

DISCUSSION: Trustee Leigh Anne Lobato mentioned that the May 6, 2024, special meeting did not have a title on the minutes. And Williams was Williamson. Motion was made by Trustee Shelly Burnett to approve the minutes with corrections, motion seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor declared motion carried.

PROCLAMATIONS, COMMUNICATIONS, AND APPOINTMENTS

Arbor Day Proclamation- April 26, 2024- Mayor Chris Trujillo read the proclamation naming April 26, 2024 Arbor Day for the Town of Del Norte. Motion was made by Leigh Anne Lobato to accept the Arbor Day Proclamation, seconded by Mayor Pro tem Bob Muncy. Roll call: All ayes, Mayor Trujillo declared motion carried.

Trustee Brenton Williams entered the meeting.

CITIZEN COMMENTS/SPECIAL PRESENTATIONS

Craig Barraclough- SLV DRG- Grant Navigator-Craig mentioned to the Town Board that he helps local government navigate state and federal grants. He knows that most municipals don't have the capacity to take on some of these grants since some of them can be up to 100 pages long, especially the federal grants for water and wastewater projects. DOLA does have the capabilities to apply for assistance to help write the grants and then administer grants, with no fee to the municipality. The Town Board thanked Craig for the information.

Skip Schoen- RGC Administrator-Cross Highway 160 Banner poles request-Skip wanted to know if Town Board was going to put up the poles to allow a banner to go across Highway 160. Rio Grande County will be celebrating its 150th years and would like to see a banner across the highway. Town Board stated to Skip that we had not thought about putting the poles back up since with our new town signs a banner could be put on those, and it gets traffic on three entrances into town. Skip did mention that the RG County could help with monetary funding, if it would help with construction of poles. With some discussion it was a consensus of the Town board to investigate getting the banner poles installed but that it would not be this year with the downtown improvement project to start this summer.

Tony Dinger- 535 Grand Avenue -Wall façade extension resolution-Tony had mentioned that back in 2014 the Town had given them permission to extend their façade on their building when they were

remodeling it. There is 4-5 feet between their building and the police department, and not to have the gap they were given permission to extend the front facade. And he is requesting if something could be done more permanently, since they do have the building up for sale, he did not want it to become an issue. Attorney Farish asked who owns the property between them is it town property or is it theirs. Tony stated that he would have to look at his survey of his property.

Ike Manobla –Proposal for Sculpture Earthworm Creations presentation-Ike introduced himself and stated that he would like to see artwork through Town and if the Town was willing to see artwork on town owned property. The Town Board was opened to the idea of artwork, Town Administrator Martinez mentioned to the Town Board that she does have a location if they wanted to allow artwork at the RV dump station, she had in mind of a metal sewer monster coming out of the ground. The Town Board mentioned to Ike to get with the Administrator to come up with some ideas for that location.

Mercado Del Norte- Farmer’s Market Special Event Permit-Wes O Rourke submitted his special events permit for the farmers market, but the dates will have to be changed he would like it to coincide with music in the park. A motion was made by Trustee Shelly Burnett to approve the special events permits with the date changes; the motion was seconded by Trustee Brenton Williams. Roll call: All ayes. Mayor Trujillo declared the motion carried.

LICENSES/LIQUOR RENEWALS

The Town Board conducts these actions in its capacity as the Local Licensing Authority.

Three Barrel Brewing Co-Brew Pub Liquor License renewal- Motion was made by Trustee Leigh Anne Lobato to approve the Brew Pub liquor license renewal for Three Barrel Brewing Co, motion was seconded by Trustee Brenton Williams. Roll call: All ayes, Mayor Trujillo declared motion carried.

Windsor Hospitality Group, LLC, Hotel and Restaurant Liquor Renewal-Motion was made by Trustee Leigh Anne Lobato to approve Windsor Hospitality Group, LLC liquor license renewal, motion was seconded by Trustee Shelly Burnett. Roll call: All ayes, Mayor Trujillo declared motion carried.

RESOLUTIONS

Resolution 2-2024- Adopting Rio Grande County Hazard Mitigation Plan 2023-2028 Motion was made by Trustee Shelly Burnett to approve Resolution 2-2024 Rio Grande County Hazard Mitigation Plan, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Except Trustee Lobato- Nay, Mayor Trujillo declared motion carried.

CONTRACTS/AGREEMENTS/LEASES

Accept bid proposal Asphalt Contractors, Inc –Ninth Street project- Motion was made by Trustee Brenton Williams to accept the bid from Asphalt Contractors, Inc. for the Ninth Street project, motion was seconded by Trustee Shelly Burnett. Roll call: All Ayes, Mayor Trujillo declared motion carried.

STAFF PROPOSALS/DN CHAMBER REPORTS

Work Session- Discussion on NFC Fitness Court local artist photos – work session is set for April 17th at 11:00 a.m.

Free Meal Program Colorado Food Cluster- location to park mobile unit- Town Board tabled for more information and want to see if he was willing to meet at the April 17th work session.

Rio Grande Weed District 2024 growing season spraying of noxious weeds–Motion was made by Trustee Shelly Burnett and seconded by Trustee Louie Velasquez to approve the spraying of noxious weeds in the amount of \$3500. Roll call: All ayes, Mayor Trujillo declared motion carried.

Kevin Larimore Public Works-Kevin mentioned to the Town Board that he just needed approval for the water projects of the water tanks. Motion was made by Trustee Shelly Burnett to do the two items for the water storage tanks, the coating and the roof in the amount of approximately \$115k, seconded by Trustee Brenton Williams. Roll call: All ayes, Mayor Trujillo declared motion carried. Kevin did state that he does have a meeting with CDPHE on the 23rd of April to inspect the tanks. **Chief Frank Archuleta** mentioned to the Town Board that he thought he had included in his budget to get the code inspector's car fixed but it wasn't. Motion was made Trustee Brenton William's and seconded by Trustee Shelly Burnett. Roll call: All ayes, Mayor Trujillo declared motion carried.

Del Norte Chamber-Paul Fennell-stated that DN Chamber could help contribute to the efforts of getting the banners across the highway. He also mentioned that the Chamber has changed location and meeting dates and times of Chamber meetings. And welcomed Town Board to attend.

TOWN COMMISSIONS/TOWN BOARD REPORTS

Planning Commission recommendation –Change in zoning setback chart- Town Board decision on the setback recommendation use chart warranted a work session. A joint session with the Planning Commission and Town Board will be held at the next Planning Commission meeting set for April 16, 2024 at 5:00 p.m.

TOWN ATTORNEY

SLV COG- Adoption of 1041 Regulations for Water Export Project-Set Public Hearing- Date set for public hearing will be June 12, 2024, at 4:45 p.m.

Set Work Session for discussion on Municipal Court of Record- Attorney Farish mentioned that he would like to schedule an executive session with Town Board and Judge Zollars to discuss municipal court of record. Attorney Farish will talk to Judge Zollars to get this scheduled.

ADJOURNMENT OF MEETING

With nothing further meeting was adjourned.

Submitted on the 8th day of May 2024.