

TOWN OF DEL NORTE
Regular Town Board Meeting
July 10, 2024 – 5:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at the hour of 5:00 p.m. on Wednesday, July 10, 2024. There being present at call of roll the following:

ROLL CALL

Town Board present: Trustee Leigh Anne Lobato, Trustee Bob Muncy, Mayor Shelly Burnett, Mayor Pro tem Sarah White, Trustee Andrew Velasquez, Trustee Louie Velasquez. Trustee Brenton Williams. Mayor Burnett declared quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Treasurer Ramona Dordan, Town Administrator Bernadette Martinez, Public Works Kevin Larimore, Chief of Police Frank Archuleta.

MODIFICATIONS TO AGENDA

Trustee Brenton Williams made a motion to amend the agenda to adjust the Town's budget to hire a new police officer, under Town staff reports. Motion was seconded by Trustee Louie Velasquez. Roll call. All Voting yes, Mayor Shelly Burnett declared motion carried. ***Trustee Leigh Anne Lobato asks that unfinished business be added to the agenda.*** Motion was made by **Mayor Pro tem Sarah White** and seconded by Trustee Brenton Williams to amend the agenda to add request for proposals for the expansion of Town Hall to accommodate a larger meeting room for Town Board meetings, and municipal court. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Motion was made by **Trustee Brenton Williams** to amend the agenda under Town Board proposal to add to agenda a discussion on submitting a CIRSA application for Town insurance. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

APPROVAL OF CONSENT AGENDA

- a. **Minutes of Regular Meeting from June 12, 2024**
- b. **Minutes of Public Hearing from June 12, 2024**
- c. **Review and Approval of Financial Accounts /Reports**

Motion was made by Mayor Pro tem Sarah White to approve the consent agenda items, motion seconded by Trustee Brenton William. Roll call: All ayes , Mayor Shelly Burnett declared motion carried.

CITIZEN COMMENTS/SPECIAL PRESENTATIONS

Glynnis Williams- Del Norte Library wanted to inform the Town Board that she wanted to commend the Town Public works department for the work they did in removing the wagon wheels in front of the library they did an extraordinary work in removing them.

Ruthanne Johnson -Rio Grande Museum Board-Landscaping project- tabled until August meeting.

DN CHAMBER REPORTS- Jack gave the Town Board an update on business in Town; he stated that Paul Fennel will be expanding his business into the General Store. The Chamber is also planning a fall festival for October 5th. The Chamber also moved to the Rio Grande Museum in conjunction with the Visitors center. Jack also mentioned that Ryan Scavo is their social media director.

STAFF REPORTS

Set work session with Town Insurance –Work session is scheduled for August 13, 2024 at 5:00 p.m.

USDA- Letter of Condition for Del Norte Water System project- USDA did submit the letter of conditions for the water system project, we will get a work session set up with Engineers on the detail of the project. Kevin – Public Works stated that reservoirs roofs should be done this week. Ninth Street project will start next week. Chief Frank Archuleta reviewed his report with the Town Board. Trustee Brenton Williams made a motion to approve additional expenses as needed in the general fund for another Officer and hiring of a part-time court clerk and the equipment needed for both, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

TOWN COMMISSIONS/TOWN BOARD REPORTS

Mayor Pro Sarah White made a motion for request for proposal for the expansion of Town Hall's meeting room to accommodate municipal court with added restrooms and conference room for court. Motion was seconded by Trustee Brenton Williams. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Trustee Leigh Anne Lobato made a motion to fill out the application for CIRSA insurance, seconded by Mayor Pro tem Sarah White. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Also, Mayor Shelly Burnett asked if a meeting couldn't be set up with Del Norte Trail Organization on the Riverfront Park.

Planning Commission – Amending 16 B Zoning Use Chart – no action taken tabled

Planning Commission – Set Interview/Appointment for Commission Board members- no action taken will be tabled for August Town Board meeting.

TOWN ATTORNEY

Attorney Farish mentioned that the Model Traffic Code updates are needed and he Chief Archuleta have been working on the updates. Also SB24-131 Concealed weapons in sensitive places. Town Board will add this to the work session on August 13th for discussion. Attorney Farish also welcomed any Board member to attend his orientation that he will be holding with the Town of South Fork on September 16,2024 at 1:30 p.m. in his office.

ADJOURNMENT OF MEETING

With nothing further meeting was adjourned.