

TOWN OF DEL NORTE
May 8, 2024 5:00 p.m.
Regular Town Board Meeting Minutes

The Board of Trustees of the Town of Del Norte met in regular session on May 8, 2024. There being present at Call of Roll the following:

ROLL CALL

Town Board present: Trustee Leigh Anne Lobato, Mayor Pro tem Bob Muncy, Trustee Shelly Burnett, Mayor Chris Trustee Marty Aspin, Trustee Louie Velasquez. Trustee Brenton Williams absent. Mayor declared quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Treasurer Ramona Dordan, Town Administrator Bernadette Martinez, Public Works Kevin Larimore, Chief of Police Frank Archuleta.

APPROVAL OF CONSENT AGENDA

Minutes of Regular Meeting from April 10, 2024

Review and Approval of Financial Accounts /Reports

Discussion was held with a few changes to the minutes, Trustee Brenton was present at the April board meeting just had arrived late, and Trustee Shelly had made the motion on Resolution 2-2024. Mayor Pro-tem made the motion to approve the consent agenda with stated corrections, motion seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Trujillo declared motion carried.

Grand Avenue Revitalization Project- Notice of Award- Motion was made by Trustee Shelly Burnette to approve the notice of award to RMS Utilities, Inc. for the Grand Avenue Revitalization project in the amount of \$3,903,774.90, motion was seconded by Trustee Brenton Willams. Roll call: All yes, Mayor declared motion carried.

National Fitness Court- Big River Collective- Photo for backdrop of Fitness Court-Administrator Martinez mentioned that Big River Collective photo was chosen for the backdrop of the Fitness court and would like to compensate her for the photo in the amount of \$450.00. The motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Brenton Williams. Roll call: All ayes, Mayor Trujillo declared motion carried.

PROCLAMATIONS AND APPOINTMENTS

Farwell to Board members-Town Administrator acknowledged outgoing Mayor Trujillo and presented him with plaque for serving the Town of Del Norte for 20 years, 4 years as Trustee and 16 years as Mayor. Trustee Leigh Anne Lobato also acknowledged Mayor Trujillo with a photograph of the river taken by Big River Collective. Administrator Martinez also acknowledged Trustee Marty Asplin for his service on the Town Board and presented him with his name plate. She then turned the oath of office to be administered by Town Attorney Gene Farish.

Oath of Office- New Mayor and New Board members- Attorney Farish gave the oath of office to Del Norte's first female Mayor to Trustee Shelly Burnett. He then followed the oath of office to Trustee Louie Velasquez, Trustee Sarah White, and then Trustee Andrew Velasquez.

CITIZEN COMMENTS/SPECIAL PRESENTATIONS

Sue Williams from Del Norte Library thanked the Town for the adventure walk book, and that they have removed the bushes in front of the library and the wheels will be taken over to the museum.

Trustee Leigh Anne Lobato read a statement on Civility to the public.

Will Kreutzer- Front Street Location-Ditch discussion- Will wanted to bring to the attention of the Board that he would like to be able to move the ditch from his property to the Town's property, most of the ditch sits already on Town property. With alignment of the new location for the ditch the water flow would be more feasible than the curve it currently has. He will keep the Town Board updated.

Patti Kelley- D Mountain Recreation Update- Patti Kelly presented the Town Board a summary of the project and stated they will be holding a celebration on Friday, June 6, 2024, for the completion of the project. Luncheon celebration 11 a.m. to 1 p.m. lunch will be provided.

OHV/UTV Group Discussion on allowing access/route on Town owned streets- Gilbert Trujillo and Cassandra Doyon approached the Town Board to ask for an access/route through Town for OHV's riders they are currently working with Rio Grande to allow access also to some County roads. She did present a map of the County roads they would like to access. They want to be able to create a loop, something like the Alpine loop in Lake City. The Town Board suggested a work session for more in-depth discussion work session is set for Monday, June 3, 2024, at 5:00 p.m.

Covered Wagon Days- Special Events Permit- Nineah Martinez, president of Cover Wagon Day submitted her special events application for the Covered Wagon Days parade and north park events. With some discussion and the change to angle the street closure of Spruce and First Street motion was made by Trustee Brenton Williams and seconded by Trustee Andrew Velasquez. Roll call: All ayes Mayor Burnett declared motion carried.

LICENSES/LIQUOR RENEWALS

Timmy X2 dba Carther's Roadhouse-Hotel Restaurant Liquor renewal-With some discussion motion was made by Trustee Brenton Williams and seconded by Trustee Louie Velasquez to renew with Timmy x2 liquor license renewal. Roll call: All ayes, Mayor Burnett declared motion carried.

Everyday 5720-Fermented Malt Beverage Liquor License renewal- With some discussion motion was made by Leigh Anne Lobato and seconded by Trustee Brenton Williams to approve the renewal of liquor license for Everyday 5720. Roll call: All ayes, Mayor Burnett declared motion carried.

RESOLUTIONS

Reaffirming Resolution 1-2024-Administrator Martinez that this resolution was approved in January but due to the election is reaffirming if the newly seated board need to make changes to date or time to fit their schedule. Discussion was held and the time was discussed to change to 6:00 p.m. for regular town meeting instead of 5:00 p.m. Motion was by Trustee Leigh Anne Lobato and seconded by Trustee Brenton Williams to change the time of regular monthly meetings. Roll call: All ayes, Mayor Burnett declared motion carried.

Change of signatory on financial accounts for the Town-Administrator Martinez mentioned to the Board that with a change in board members a selection of Mayor Pro-tem needs to be determined and who are the signatory on the financials accounts. Mayor Burnett opened the floor for nominations for Mayor Pro tem. Trustee Andrew Velasquez nominated Trustee White, Trustee Brenton Williams nominated himself, as well as Trustee Leigh Anne Lobato nominating herself. With three Trustees up for nomination of Mayor Pro tem a ballot voting was selected. Voting results were Trustee Sarah White 4, Trustee Brenton Williams 2, and Trustee Leigh Anne Lobato with one. Mayor Pro tem is Sarah White. Discussion was held on signatories Trustee Leigh Anne Lobato, Mayor Pro tem Sarah White and Mayor

Shelly Burnett, along with Town Administrator Bernadette Martinez will signatories on Town Bank accounts.

DN CHAMBER REPORTS- Micah Reynold who is member of Del Norte Chamber was present but had nothing to report on Chamber but did make a comment that all businesses in Town are against OHV'S in Town.

STAFF REPORTS

Top of D Mountain Poles discussion- Kevin mentioned that a meeting was held with Alan Wehe, Jade Communications and Dan Hanock Et Towers. Dan did submit a quote for the replacement of the poles on top of mountain, but it was only material it did not include labor, the foundation is the biggest issue of getting concrete to the top. It was suggested that we do a geo study and then have the engineers figure the best approach to get the foundation done. The quote for the geo study was approximately \$6k. Motion was made by Trustee Brenton Williams to move forward with the study, seconded by Mayor Pro tem Sarah White. Roll call: All ayes, Mayor Burnett declared motion carried. Kevin also mentioned that he did have **CDPHE** inspectors come and inspect the water tanks and they are still concerned that we may only be placing a band aid on the tanks instead of replacement. There were some areas that were questioned and were discussed that the roof cover will take care of the questioned areas once it's placed. Kevin mentioned to the Board that now he is just waiting on the corrective action plan to see what they may come back with, and we should be getting it in the next couple of weeks. **Chief Archuleta** submitted his report and stated to the Board that one of his repeat offenders has been picked up and will not be back on the streets for a while.

TOWN ATTORNEY

Resolution 3-2024- Freedom Auditors in Public locations- Attorney Farish mentioned the reason for Resolution 3-2024 because these individuals can come in and disrupt Town offices and has instructed that a sign be put up to not allow this type of activity. With some discussion motion was made by Trustee Brenton Williams to approve Resolution 2-2024, seconded by Trustee Andrew Velasquez. Roll call: All ayes, Mayor Burnett declared motion carried.

Town Board retreat/New Board Orientation- Administrator Martinez will contact Sam Light from CIRSA to see when he will be available to meet.

AJOURMENT OF MEETING

With nothing further, the meeting was adjourned.

Submitted this 12th of June 2024.