



TOWN BOARD MEETING AGENDA
August 13, 2025 – 6:00 P.M.
Town Council Chambers – 140 Spruce Street

**THIS MEETING IS BEING HELD BY ZOOM AND/OR PHONE OR IN PERSON.
PUBLIC AND VISITORS MAY CALL IN USING THE FOLLOWING INFORMATION**

Join Zoom Meeting
<https://us02web.zoom.us/j/87546017550>
Meeting ID: 875 4601 7550
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+12532050468,,87546017550# US

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Town Clerk's office by telephone (719) 657-2708, by email delnorte1860@outlook.com, or in person at 140 Spruce Street.

ROLL CALL

Trustees Leigh Anne Lobato, Brenton Williams, Bob Muncy, Andrew Velasquez, Mayor Shelly Burnett, Mayor Pro-tem Sarah White, and Trustee Louie Velasquez

A. AMENDMENT TO AGENDA

B. MINUTES AND FINANCIALS

1. Minutes of July 9, 2025, Regular Meeting and Public Hearing
2. Review and Approval of Financial Accounts /Reports

C. UNFINISHED BUSINESS

1. Rivera's Vacant Land request- Planning Commission recommendation

D. CITIZEN COMMENTS/SPECIAL PRESENTATIONS

1. Citizen Comments -The Town Board welcomes your unscheduled comments. Please limit comments to three minutes. The Town Board will not take action at this meeting.

2. Scheduled Appearances - To be included on this portion of the agenda, please file the appropriate form with the Town Clerk no later than 10 days prior to the Regular Town Board meeting, ten-minute time limit.

1. Del Norte Fire District-Pavement access on Ninth Street
2. Grace Young- D Mountain Park and Recreation District proposal

E. CONTRACTS/AGREEMENTS/LEASES/REQUEST

1. Stan Johnson- Town sign easement

F. PERMITS/LICENSES/LIQUOR RENEWALS

The Town Board conducts these actions in its capacity as the Local Licensing Authority

1. Upper Rio Grande School District-Special Event-Homecoming Parade-Oct 23, 2025
2. Del Norte Bank-Special Event-Community Barbeque
3. River Valley Inn-Special Event-End of Summer Party

G. RESOLUTIONS/ORDINANCES/PROCLAMATIONS

Amend - Ordinance No 757- AN ORDINANCE OF THE TOWN OF DEL NORTE AMENDING THE DEL NORTE MUNICIPAL CODE BY THE ADOPTION OF A SUBSECTIONS 16-5-70(e) AND 16-5-70(f) ALLOWING FOR RETAIL ESTABLISHMENTS AND SIDEWALK FOOD SERVICE AREA PERMITS TO EXTEND PREMISES FOR INCREASED

OUTDOOR SEATING AND SETTING FORTH REGULATIONS AND PENALTIES FOR ANY VIOLATION. Amend Ordinance and remove- (planters).

Tables, umbrellas, railings, **planters**, and any other objects provided with the sidewalk cafe or outdoor seating shall be of quality design, materials, and workmanship both to ensure the safety and convenience of users and to enhance the visual and aesthetic quality of the area. Such equipment shall be routinely cleaned, painted, or replaced and may be inspected by the Town Administrator.

H. DN CHAMBER UPDATE

- 1. Thank you card –Summer Splash Event**

I. STAFF REPORTS

- 1. Police**

- 2. Public Works**

- 3. Town Attorney**

- a. MTC Code Review**

- b. Xcel Energy Franchise Agreement**

- a. First reading of Ordinance-September 10, 2025- 3 week prior in newspaper**

- b. Second reading of Ordinance-October 14, 2025- 2 weeks prior in newspaper**

- c. Wilson Williams Fellman Dittman –Legal services for Xcel franchise agreement**

- 4 Town Hall**

- a. Cherry Street Housing –Agreement with Michael Yerman-Rural Planner**

- b. Christmas decorations budget**

5. TOWN BOARD

RV Dump station

RFP for Mineral Well- Masonry contractor

Strategic Planning Tool draft

J. EXECUTIVE SESSION

Motion to enter into Executive session For a conference with Town Attorney for the purpose of receiving legal advice on a police issue CRS 24-6-402(4)(b)

K. CORRESPONDENCE CALENDAR OF EVENTS-MORE THAN TWO BOARD MEMBERS MAYBE ATTENDING

- 1. Del Norte Planning Commission- August 19, 2025, 5:00 pm*

L. ADJOURNMENT OF MEETING

No public comment will be taken on zoom, if you wish to make a public comment, please make accommodation to be in-person to attend *the* Town Board Meeting

Be Safe and Have a Great Day