

**TOWN OF DEL NORTE**  
**Regular Town Board Meeting**  
**December 10, 2025 – 6:00 P.M.**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at 6:00 p.m. on Wednesday, December 10, 2025.

There being present at call of roll the following:

**ROLL CALL**

Town Board present at roll call: Trustee Leigh Anne Lobato, Trustee Brenton Williams, Trustee Andrew Velasquez, Trustee Bob Muncy appeared by zoom, Mayor Shelly Burnett, Trustee Micah Reynolds, Trustee Louie Velasquez. Mayor Burnett declared a quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Attorney Seth Walker, Town Administrator Bernadette Martinez, Chief of Police Frank Archuleta, Public Works Kevin Larimore, and Nineah Martinez, Deputy Clerk.

**AMENDMENT TO AGENDA**

**MINUTES AND FINANCIALS** Minutes of November 12, Town Board Meeting and November 12, Public Hearing, and November 17, Special Board meeting motion made by Trustee Brenton Williams to approve the minutes and the financials, seconded by Trustee Andrew Velasquez. Roll call: All ayes, Mayor declared motion carried.

**CITIZEN COMMENTS/SPECIAL PRESENTATIONS-** Jack Yeaton-Del Norte Chamber-Letter of Support - Tourism Management Grant- Jack approached the Town Board and stated that he would like a letter of support from the Town, he wants to apply for Colorado Tourism Management grant for a directional sign, communication board to enhance visitor access and engagement. The grant funding is \$20K, with a \$5K cash match. With some discussion, motion was made by Mayor Pro Brenton Williams and seconded by Trustee Louie Velasquez to submit a letter of support to Del Norte Chamber. Roll call: All ayes, Mayor Burnett declared motion carried. **PERMITS/LICENSES/LIQUOR RENEWAL-**Mellow Moon-Change of Class of Liquor License-New Hotel/Restaurant License continued until January 14, 2026.

**RESOLUTIONS/ORDINANCES/PROCLAMATIONS**

Ordinance No.780 Adoption of 2026 Budget and Summarizing Expenditures- Motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Louie Velasquez to approve Ordinance No. 780. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Ordinance No. 781 Appropriating monies for Funds 2026 budget year Motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Andrew Velasquez to approve Ordinance No. 781. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Ordinance No: 782 Levying property Tax for 2026 Motion was made by Trustee Andrew Velasquez and seconded by Trustee Louie Velasquez to approve Ordinance No. 782. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Resolution 6-2025 Water and Sewer rates 2026 Motion was made by Trustee Louie Velsaquez and seconded by Mayor Pro tem Brenton Williams to approve Resolution NO 6-2025. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Resolution 7-2025-Submitting to registered electors whether elected officials of the Town shall be limited to serving no more than two consecutive four-year terms Motion was made by Mayor Pro Tem Brenton Williams and seconded by Trustee Bob Muncy to approve Resolution No. 7-2025. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Resolution 8-2025- Submitting registered electors to change the first Tuesday following the first Monday of even-numbered years to the first Tuesday following the first Monday in November of even numbered years. Motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Andrew Velasquez to approve Resolution No. 8-2025. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Certification of Liens for Town Services 2025 to Rio Grande County Treasurer- Administrator Martinez mentioned to the Town Board the total amount that will be turned over for lien on customer accounts that are over ninety days in the arrears is \$250707.99, and that amount could change since customers are actually given until tomorrow when they are sent over to Rio Grande Treasures office. Motion was made by Trustee Leigh Anne Lobato to submit the list to Rio Grande County Treasures office; motion was seconded by Trustee Louie Velasquez. Roll call: All yes, Mayor Shelly Burnett declared motion carried.

**DN CHAMBER UPDATE-** Jack Yeaton mentioned to the Town Board that he would like to have a Christmas tree collection event. Where Christmas trees are collected and then set on fire, to have a big bonfire, it wouldn't be until the end of January. He also mentioned that the Town Board wanted to donate to the firework show that Del Norte Chamber had put on during the parade of lights. Motion was made by Trustee Leigh Anne Lobato to donate \$1000 to Del Norte Chamber for the fireworks, seconded the motion was made by Trustee Andrew Velasquez. Roll call: All Yes, Mayor Shelly Burnett declared motion carried.

**STAFF REPORTS-Police-** Approval of the Expenditure for the 2023 Silverado Truck- With some discussion the damage to the truck was on dispatched high-speed chase, motion was made and seconded to pay the expenditure. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

**Public Works-** ET Towers-Del Norte Geo testing for pole on D Mountain approval of expenditure- With some discussion motion was made by Trustee Leigh Anne Lobato to approve the ET Towers geo testing for D Mountain in the amount of \$16187.50, seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Kevin also wanted to mention that backhoe is having some transmission issues, and the grader hydraulic issue. He will be contacting 4Rivers out of Pueblo to come and trouble shoot the equipment issues.

**Town Attorney** -Ordinance prohibiting the use of graywater treatment systems with the Town of Del Norte. **Town Attorney Seth Walker** mentioned to the Town Board that the Ordinance may authorize the use of graywater within the local jurisdiction, surrounding municipalities has already authorized to opt out, which is the key to this we will be authorized unless we prohibited. Graywater refers to certain types of wastewaters that is collected from fixtures before it is treated and put to certain beneficial uses. The act authorizes the installation of graywater treatment works in new construction projects and the use of graywater statewide; except that the Town may adopt an ordinance prohibiting the installation of graywater treatment works or the use of all graywater or categories of graywater use within the Town limits and change the use of it. Motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Louie Velasquez to approve Ordinance 783. Roll call; All ayes, Mayor Shelly Burnett declared motion carried.

**Town Hall-**Set work session thirty minutes before January 14, 2026, meeting for discussion social media outlets, discussion was held that we should move this up to 5:00 pm for a work session then follow with the continuation of the public hearing.

### **Adjournment**

With nothing further business meeting was adjourned.

Submitted this 14<sup>th</sup> day of January 2026.