

TOWN OF DEL NORTE
Regular Town Board Meeting
November 12, 2025 – 6:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at the hour of 6:00 p.m. on Wednesday, November 12, 2025. There being present at call of roll the following:

ROLL CALL

Town Board present at roll call: Trustee Leigh Anne Lobato, Trustee Brenton Williams Trustee Andrew Velasquez absent, Trustee Bob Muncy appeared by zoom, Mayor Shelly Burnett, Trustee Louie Velasquez. Mayor Burnett declared a quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Attorney Seth Walker, by zoom, Town Administrator Bernadette Martinez, Chief of Police Frank Archuleta, Public Works Kevin Larimore, and Nineah Martinez, Deputy Clerk.

AMENDMENT TO AGENDA -Town Administrator stated that she has two Ordinances that Attorney Farish has submitted and would like to amend the agenda to add under Attorney report.

MINUTES AND FINANCIALS Minutes of October 8, Town Board Meeting and October 15, 2025, motion made by Trustee Brenton Williams to approve the minutes and the financials, seconded by Trustee Bob Muncy. Roll call: All ayes, Mayor declared motion carried. OATH OF OFFICE- New Town Board Member- Micah Reynolds- Attorney Farish gave the oath of office to Micah Reynolds who replaced Sarah White. CITIZEN COMMENTS/SPECIAL PRESENTATIONS-Layla Anzelc-Tolian -Colorado Heritage for History Colorado and State Historic Preservation Office she is interested in nominating the Del Norte Cemetery to the state and more national registers of historic places for its association to the early settlement of Del Norte. And so, the goal of History Colorado's Heritage for all programs is to identify 150 currently under-recognized and underrepresented spaces and places in our state's history. So, this initiative also seeks to increase funding that is offered through our historical fund to be able to help these properties maintain their spaces throughout the state. Town Board thanked Layla and told her to keep us informed if there was anything we needed to do on the Town's side, for her request to nominate the Town's Del Norte Cemetery to SHP Office.

CONTRACTS/AGREEMENTS/LEASES/REQUEST- Request for memorial bench-Patrick and Paula Murphy- With some discussion motion was made Mayor Pro tem Brenton Williams to table the memorial bench request until more research can be done how past memorials were done, and a possible work session scheduled in the future on memorial donations, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Colorado Water Resources Power Authority-Repay direct loan on water meters- Motion was made by Trustee Bob Muncy to pay the balance of \$126K to Colorado Water Resource Authority, motion was seconded by Mayor Pro-tem Brenton Williams. Roll call. All yes, Mayor Shelly Burnett declared carried motion. PERMITS/LICENSES/LIQUOR RENEWALS-Mellow Moon- Liquor Renewal- Lodging Liquor License- With some discussion and clarity of the renewal and new class of liquor license for Mellow Moon. Motion was made by Trustee Leigh Anne Lobto and seconded by Trustee Micah Reynolds to renew the lodging liquor license for Mellow Moon and set public hearing for the new liquor license for Mellow Moon. Roll call: All ayes, Mayor Shelly Burnett

declared motion carried. Public Hearing for new liquor license is set for December 10, 2025, at 5:30 p.m. Up Top Café-Renewal of Hotel/Restaurant Liquor License- With some discussion motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Micah Reynolds to approve Up Top Café liquor license renewal. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Special Events Permit -Town of Del Norte- Street Closure- December 5, 2025- Town Administrator Martinez stated that she submitted a special events application to close Columbia Avenue for parade of lights, since the Christmas tree will be up this year if everything goes to plan, she been trying for several years now, to get a tree for the Town, and she will be serving hot chocolate, cookies and Christmas items. Motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor declared motion carried. Special Events Permit-Del Norte Chamber-Parade of Lights-December 5, 2025. Micah unseated himself from the Town Board and gave the Town Board an update on the Del Norte Chamber parade of lights, they will continue to have the parade route as in the past. Also plan on having a hot chocolate competition, they will be throwing T-shirts out to the crowd during the parade, a toy drive, a coat and food donation box will be out in front of Jackalope's business. He also mentioned fireworks, that he was going to ask for a donation next month, if the Town wanted to contribute. With some discussions, motion was made by Trustee Leigh Anne Lobato and second Mayor Pro tem Brenton Williams to approve the special events application of the Del Norte Parade of Lights. Roll call: All ayes, with Trustee Micah Reynolds abstaining. Mayor declared motion carried Special Events Permit-La Vereda Foundation – With some discussion the Christmas Gala was discussed that this is Ruth Marie's fundraising event, is scheduled for December 6th. Motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Micah Reynolds. Roll call: All ayes, Mayor declared motion carried.

RESOLUTIONS/ORDINANCES/PROCLAMATIONS

Resolution No 4- 2025- Bank signatory additions and deletions. Motion was made by Mayor Pro tem Brenton Williams to adopt Resolution No 4, 2025 authorizing signatures for checking, savings, certificate of deposit accounts for the Town of Del Norte, with removing Sarah White and adding Mayor Pro tem Brenton Williams. Motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Shelly Burnett declared motion carried

Ordinance 777- Establishing Expedited Review for Affordable Housing- Michael Yerman approached the Town Board to discuss Ordinance No 777. So this ordinance, the town opted into Proposition 123, which is the state affordable housing fund. So, to have access to the state fund, the town had to file a commitment, which was made in 2024. And your commitment was for two years. I want to say it's about 6 units is what you committed to building. requirement by the end of 2026 to be eligible for the next three years of funding from 2026 to 2029. To be eligible you would have to do an expedited review in the Town Code, so this ordinance would help with your zoning regulations. This is one of the mandates that I've seen from the state of Colorado that a municipality must have it in Code. So, this will fulfill the State requirement. The great news is that if you do pass this ordinance before the end of this year. The Town will be able to apply for and receive a \$50,000 grant to assist with the affordable housing to move forward. Basically, by opting into Prop 123 affordable housing it gave the Town to more grant options, which will be used to do a market study, to see if it will be even feasible on the marketability of affordability, and it may not be,

but the market study will help us determine that. Motion was made by Mayor Pro tem Brenton Williams to adopt Ordinance No 777, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor declared motion carried. November Restorative Justice Month Proclamation- Luke Yoder was present and gave the Town Board what restorative justice month entailed. With some discussion motion was by Trustee Leigh Anne Lobato and seconded by Trustee Louie Velasquez to approve the Proclamation that November is Restorative Justice month. Roll call: All ayes, Mayor declared motion carried.

DN CHAMBER UPDATE- Micah Reynolds gave the Town Board an update that the Chamber will be doing a coat, toy, and can food donation on December 13th. The next Chamber meeting will be December 2, 2025.

STAFF REPORTS- Police-Chief Archuleta submitted his written report. Public Works-Kevin Larimore also submitted his written report for Town Board review. Town Attorney-Attorney Farish presented two Ordinance No 778 and No 779. The MTC 2024 code which was adopted previously needs to be amended. With some discussion motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Bob Muncy to adopt both Ordinances No 778 and Ordinance No 779. Roll call: All ayes, Mayor Shelly Burnett declared motion carried. Town Hall- Town Administrator Martinez mentioned to the Town Board that she would like to put a question on the April 2026 Election; she would like to ask the voters to move the Town regular April election to November. If the voters pass the question the April 2028 election will be moved to a coordinated election with Rio Grande County Clerk November 2028. With some discussion since we were putting the question to the electors, Trustee Leigh Anne Lobato asked if term limits could also be question submitted to the electors in April. Town Board-Set Work session for Town 2026 budget- Work session has been scheduled for December 1, 2025, at 5:00 p.m.

With no further business meeting was adjourned.

Submitted this 10th day of December 2025.