Regular Town Board Meeting

April 8, 2026 – 6:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at 6:00 p.m. on Wednesday, April 8, 2026. There being present at call of roll the following:

ROLL CALL

Town Board present at roll call: Trustee Leigh Anne Lobato, Trustee Brenton Williams absent, Trustee Andrew Velasquez, Trustee Bob Muncy, Mayor Shelly Burnett, Trustee Micah Reynolds, Trustee Louie Velasquez. Mayor Burnett declared a quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Attorney Seth Walker, Town Administrator Bernadette Martinez, Chief of Police Frank Archuleta, Public Works Kevin Larimore, and Nineah Martinez, Deputy Clerk.

MINUTES AND FINANCIALS- Motion made by Trustee Leigh Anne Lobato to approve the minutes and the financials, seconded by Trustee Bob Muncy. Roll call: All ayes, Trustee Lobato abstained, Mayor declared motion carried**.**

CITIZEN COMMENTS/SPECIAL PRESENTATIONS

Citizen Comments -The Town Board welcomes your unscheduled comments. Please limit comments to three minutes. The Town Board will not take action at this meeting.

Grace Young- D Mountain Parks and Rec- Grace asked the Town Board for a timeline of getting a public art display policy in place, she has a group of individuals that would like to be on the Art District committee. Mayor Shelly Burnett stated Planning Commission will be the first to look over other municipalities' ordinance and policies before a final will come to Town Board for approval, and this could have the potential of taking several months

2. *Scheduled Appearances* - none

CONTRACTS/AGREEMENTS/LEASES/REQUEST- Rio Grande County Sheriff Office-Daily holding fee agreement- Rio Grande County Sheriff submitted a new agreement to house and detain individuals on behalf of the Town at the RG Jail facility. With some discussion motion was made by Trustee Bob Muncy to approve the agreement with Rio Grande Sheriff office, motion was seconded by Trustee Louie Velasquez. Roll call: All yes, Mayor Shelly Burnett declared motion carried.

RESOLUTIONS/ORDINANCES/PROCLAMATIONS

Arbor Day Proclamation April 22, 2026- Mayor Shelly Burnett read the Arbor Day Proclamation. Motion was made by Trustee Micah Reynolds and seconded by Trustee Louie Velasqez to proclaim April 22, 2026, as Arbor Day with Tree Board planting trees in the park. Roll call: All ayes, Mayor declared motion carried.

Resolution No 5-2026- Multijurisdictional Application for DOLA Housing Planning Grant- With some discussion, Town Administrator Martinez mentioned the cash match on the grant will be approximately $1500, on a $50k grant that Rio Grande County will be administering. Motion was made by Trustee Andrew Velasquez and seconded by Trustee Bob Muncy to pass Resolution No 5-2026. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Resolution No 6-2026-Rio Grande County Caboose-With some discussion motion was made by Trustee Leigh Anne Lobato and seconded by Trustee Micah Reynolds, to pass Resolution 6 2026 Granting encroachment for Rio Grande Caboose on Town right away. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

DEL NORTE CHAMBER UPDATE- Lionel Villasenor, mentioned to the Town Board that DN Chamber is looking at leasing some land from the school to put in a rodeo arena, and asked the Town if they would support this type of venue. Town Board stated they would support the concept of establishing a rodeo arena. Lionel did state that he will be meeting with Rio Grande County Commissioners, since the property they are looking at borders the soccer fields and property will need access.

STAFF REPORTS Police Chief Archuleta mentioned that he had submitted his report and stated that vehicle burglaries are up and is asking the public to keep their vehicles locked up. Mayor Shelly Burnett mentioned they will be meeting with RG County on starting up Neighborhood watch program again. **Public Works-** Kevin Larimore stated that he had submitted two concrete estimates- One for the RV Dump station upgrades and Carther's curb and gutter. One estimate is the charging system to the RV dump site, that putting a concrete pad in around the clean outs would make it more functional The Town crew will be working on the water, installation of the electrical lines for the two street lights that were donated by DN Bank and taking care of the drainage. And did get an estimate to put concrete in so that you rv's can park on when filling up and dumping. The lesser estimate came from MTZ they were the concrete business that did our sidewalks for the downtown project. With some discussion motion was made Trustee Micah Reynolds and seconded by Trustee Bob Muncy to approve the estimates for RV dump and Carthers curb and gutter came in higher than Stan Johnson is willing to pay for the materials and asked if the Town crew and his crew work together the sidewalk and the curb and gutter could get replaced, so at a cost of the rv dump at approximately $18,500K . Roll call: All yes, Mayor Shelly Burnett declared motion carried. **Xcel Estimates for electrical service for Town signs –** Kevin wanted to let the Town Board know to put electrical service for the north Town sign the estimate with Xcel came in at $12,514k, but Stan Johnson has stated that he would donate $15k to the Town to get both signs the north and the west side of Town electricity to illuminate the signs. Kevin mentioned that the donation would help with the cost and a light pole could be installed at the North River pavilion area and get that area light up and since we did have two of the bear proof trashcans stolen earlier this month. With some discussion motion was made by Trustee Andrew Velasquez and seconded by Trustee Louie Velasquez to sign the agreement with Xcel Energy to have the electrical installed at the north Town sign, with extra electrical work at approximately $20K. Roll call: All yes, Mayor Shelly Burnett declared motion carried. **Town Hall- Mineral** Well estimate- Town Administrator Martinez mentioned that she met Blount Construction and they are willing to do the work on the mineral well, he has masonry on staff and could do the rock work, and he will also do the roof with the wood shingles. Motion was made by Leigh Anne Lobato and seconded by Trustee Bob Muncy to approve Blount Construction to do the mineral well work. Roll call: All yes, Trustee Micah Reynolds abstained from voting, Mayor Shelly Burnett declared motion carried. Police Surcharge Monies-Town Administrator Martinez asked for clarification on the surcharge monies that the police department brings in, it is her understanding that the monies are used for equipment and training. The consensus of the Town Board agreed. Town Administrator Martinez also mentioned that she was just made aware that Chief Archuleta had done some remodeling and added a new office for Seargent Medina and that he was spending his own funds for the construction of the office. She felt that Seargent Medina should be reimbursed since it is a Town owned building but also wanted to pull a building permit and have Randy Kern, RG Building Inspector look at the construction, she was concerned with the electrical to the new office. Town Board stated that Chief Archuleta should have disclosed the remodeling to his department, and that the employees be reimbursed. Town Administrator Martinez gave an update of the Town election. **Town Attorney-**Attorney Farish mentioned that with the recent election, he would like to schedule a Board training session, he stated it would be as long as four hours and could be done on a Friday. He also mentioned that

he did send out some literature on murals and displays of art on the Town owned property. **Town Board –** Mayor Shelly Burnett stated that she wanted to congratulate the new Town members and the importance of board training. She mentioned that Tree Board is looking for members to join them, they do have someone that is interested, Julie Franz, she will be getting a letter of interest submitted to Town Hall.

ADJOURNMENT OF MEETING- With no further business motion was made and seconded to adjourn meeting.
Submitted this 13th day of May 2026