Regular Town Board Meeting

February 11, 2026 – 6:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at 6:00 p.m. on Wednesday, February 11, 2026. There being present at call of roll the following:

ROLL CALL

Town Board present at roll call: Trustee Leigh Anne Lobato absent, Trustee Brenton Williams, Trustee Andrew Velasquez, Trustee Bob Muncy absent, Mayor Shelly Burnett, Trustee Micah Reynolds absent, Trustee Louie Velasquez. Mayor Burnett declared a quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Attorney Seth Walker, Town Administrator Bernadette Martinez, Chief of Police Frank Archuleta, Public Works Kevin Larimore, and Nineah Martinez, Deputy Clerk.

AMENDMENT TO AGENDA-Town Administrator stated that she did have amendment to the agenda she asked that Ordinance No 784 to be added to the agenda under G., resolutions, ordinances, and proclamations.

MINUTES AND FINANCIALS- Motion made by Trustee Brenton Williams to approve the minutes and the financials, seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor declared motion carried**.**

Trustee Micah Reynolds entered the meeting

CITIZENS COMMENTS/SPECIAL PRESENTATIONS

Citizen Comments- Ike Manbola-Town median artwork-Ike approached the Town Board with a small metal 3D version of the artwork that he would like to design for the Town to be seen at the Mineral Well/Columbia median center. Ike mentioned that he does have funding secured for his artwork and wanted the Town Board to see it could be displayed. Mayor Shelly Burnett thanked Ike and stated that they couldn't make a decision but to get on the agenda for next month's Town Board meeting.

Paul Fennel- Trade and Post- Paul approached the Town Board that he had received a parking ticket for parking 12 inches away from the curb. He also let them know that Almost Home another business in Town has also received a violation. He wanted to bring to their attention that as a community he believes on a positive relationship between the Town the business owners would be a better behavior than these types of violations.

Scheduled Appearances - ***To be included on this portion of the agenda, please file the appropriate form with the Town Clerk no later than 10 days prior to the Regular Town Board meeting, ten-minute time limit.***

Jack Yeaton-Del Norte Chamber- Letter of Support revision for Tourism Management Grant-Jack asked the Town Board for a revision of the letter to support their efforts of the way forward sign on the Town property. Motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Andrew Velasquez to approve the revision and resubmit the letter of support to Del Norte Chamber. Roll call: All ayes, Mayor declared motion carried.

Ryan Scavo- AARP Community Challenge Grant-Ryan Scavo and Amy Engles approached the Town Board on a grant concept. The concept would allow a walking path along the already established trails but allow some shelter benches in areas that would be able to accommodate them and ask that if the Town Board would support the efforts to have Del Norte Public Works through in-kind the installation of these benches. With much discussion motion was made by Trustee Micah Reynolds to support the efforts of the Wellness

Community Challenge grant with an in-kind amount of no more than $5k. Motion was seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor Burnett declared motion carried.

Del Norte Library- Annual report of the library-Glynnis Williams and Susan Williams gave the library financial update. Glynnis stated that the library offers several serves to the public, printing, fax machine, internet and provide a copy machine.

UNFINISHED BUSINESS

Resolution 1-2026 - Designation of Appointments and Date and Time of meetings- With some discussion motion was made by Mayor Pro tem Brenton Williams and seconded by Trustee Louie Velasquez to adopt Resolution No. 1-2026. Roll call: All ayes, Mayor Burnett declared motion carried.

Resolution No. 3-2026- Co Department Local Planning Capacity Grant Program submission-With some discussion motion was made by Trustee Andrew Velasquez and seconded by Mayor Pro-tem Brenton Williams to approve Resolution 3-2026. Roll call: All ayes, Mayor Burnett declared motion carried.

CONTRACTS/AGREEMENTS/LEASES/REQUEST-Ramona Dordan- Financial services agreement- With some discussion made by Mayor Pro tem Brenton Williams to approve the financial agreement with Ramona Dordan, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Burnett declared motion carried.

PERMITS/LICENSES/LIQUOR RENEWALS *The Town Board conducts these actions in its capacity as the Local Licensing Authority- Liquor licensing.*

CF Altitude LLC dba Alta #6657-FMB liquor renewal-Motion was made by Mayor Pro tem Brenton Williams to approve CF Altitude LLC liquor license renewal pending Town fees to be paid, motion was seconded by Trustee Andrew Velasquez. Roll call: All ayes, with Trustee Reynolds a Nay, Mayor Burnett declared motion carried.

Whiskey Twins Production, LLC- dba- Carthers Roadhouse- Hotel Restaurant Liquor renewal. Motion was made by Trustee Micah Reynolds to approve Whiskey Twins Production liquor license renewal; motion was seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor Burnett declared motion carried.

Three Barrel Brewing Company, LLC dba-Three Barrel Brewing- Brew Pub Liquor License Motion was made by Trustee Andrew Velasquez to approve Three Barrel Brewing Company liquor license renewal pending motion was seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor Burnett declared motion carried.

Windsor Hospitality Group, LLC dba Windsor Hotel and Dining Room- Modification of premises Motion was made by Mayor Pro tem Brenton Williams to approve modification of premises for Windsor Hospitality Group, LLC, motion was seconded by Trustee Louie Velasquez. Roll call: All ayes, with Trustee Reynolds abstaining Mayor Burnett declared motion carried.

La Vereda Foundation Inc- Special Events Permits- Fermented Malt Beverage only- With some discussion motion was made by Trustee Micah Reynolds to approve the Special Events permit for La Vereda Foundation, seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor Burnett declared motion carried.

RESOLUTIONS/ORDINANCES/PROCLAMATIONS

Resolution No 4 2026 Amending Resolution No 6 2025 Water and Sewer for 2026- With some discussion motion was made by Mayor Pro Tem Brenton Williams to approve Resolution No 4 2026, seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor Burnett declared motion carried.

DEL NORTE CHAMBER UPDATE- Lionel Villasenor- was present and the Town Board a list of upcoming events. They are revamping their website and the meeting date for DN Chamber is the last Tuesday of the month at Los Chavalos at 5:30 p.m.

STAFF REPORTS

Police- Memorandum of Understanding-Fast Action Special Tactic; F.A.S.T-Officer Snider- Chief Archuleta stated that Officer Snider has shown an interest and would like to part of the FAST team, it's a technical team that would help assist if there was an active shooter situation, they would supply the training and ammunition and other items he might need. Town Board consented to the memorandum of understanding.
Public Works- Discussion on alternative entrance for WWTP improvement project-Kevin mentioned that he wanted to contact the Railroad company on the alternative road into the sewer lagoons property. He stated that once we get construction started it is going to be a heavy traffic area and we can do this alternative road it would help elevate in having to deal with the property owners who now don't like the traffic when Public Works has to go through there. He will keep the Town Board posted.
Town Hall-Town approval to move forward for a regional effort between the Town, Rio Grande County/SLV COG to pursue the requirement of- SB24-174- The act requires each local government, beginning December 31, 2026, to conduct and publish a local housing needs assessment- Rio Grande County admin has offered to do this housing assessment regional they will apply for the grant and administer it. The Town will have some monetary expense on the match of the grant. Town Administrator will let the Town Board when submission is done on the grant. Set Work session is set for March 11 at 5:00 for music park discussion, and for municipal court procedures work session will be on March 26, 2026, at 6:00 p.m.
Town Attorney-Ordinance N0. 784 Amending the MTC Code with fine changes. With some discussion motion was made by Trustee Andrew Velasquez to approve Ordinance NO 784, seconded by Mayor Pro tem Brenton Williams. Roll call: All ayes, Mayor declared motion carried.

ADJOURNMENT OF MEETING- With nothing further motion made and seconded to adjourn meeting.
Submitted this 11th day of March 2026