Regular Town Board Meeting
July 8, 2026 – 6:00 P.M.

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session at 140 Spruce Street, Del Norte, Colorado at 6:00 p.m. on Wednesday, July 8, 2026. There being present at call of roll the following:

ROLL CALL

Town Board present at roll call: Trustee Stephen Coleman absent, Trustee Danielle Sondrol absent, Trustee Andrew Velasquez, Trustee Keith Mendeke, Mayor Shelly Burnett, Mayor Pro-Tem Micah Reynolds, Trustee Louie Velasquez. Mayor Burnett declared a quorum present.

Members of Staff: Town Attorney Eugene Farish, Town Attorney Seth Walker, Town Administrator Bernadette Martinez, Chief of Police Frank Archuleta, Public Works Kevin Larimore, and Nineah Martinez, Deputy Clerk.

A. AMENDMENT TO AGENDA -Town Administrator mentioned that she failed to add Upper Rio Grande School district special event to the agenda, the paperwork was in the Town Board packet, and if that the agenda could be amended to add it under G. Permits, Licenses/Liquor renewals. And, Ordinance No 789 will be removed from the agenda until after a public hearing.

B. MINUTES AND FINANCIALS-Motion made by Trustee Keith Mendeke to approve the minutes and the financials, seconded by Trustee Louie Velasquez. Roll call: All ayes, Mayor declared motion carried**.**

C. UNFINISHED BUSINESS

1. Del Norte Chamber of Commerce-Music in the Park- Special Events-Open Container in the Park- Ashley Valdez and Lionel Villasenor approached the Town Board with a request of waiving open container in the Town park for Thursday's music in the park events. This will still be a community-based event and if they need to hire an off-duty police officer to patrol they could. With some discussion motion was made by Trustee Keith Mendeke to suspend open containers in the park during music in the park and have an off-duty officer during the event from 6 pm -9pm, motion was seconded by Trustee Andrew Velasquez. Roll call: All ayes, with Mayor Pro-tem Micah Reynolds abstaining. Mayor Shelly Burnett declare motion carried.

D. CITIZEN COMMENTS/SPECIAL PRESENTATIONS

Wall, Smith and Bateman, Assoc. – Del Norte 2025 Town Audit- Kimberly Templeton and Beverly Martinez gave the Town Board an overview of the 2025 Town Audit that they conducted, overall, the Town Audit went well and thanked the Town Board to allow them again to do the audit for the Town.

Gary Blakley and Patti Kelley- GOCO grant- Land acquisition for Lookout Mountain Park- Gary Blakey and Patti Kelley approached the Town Board stating they would like to purchase the eight acres of land at the end of Spruce Street. They gave the new board members an update that Lookout Mountain Park was purchased through a grant acquisition through a great outdoors grant several years ago. They are looking at doing the same to purchase the land and apply for another land acquisition grant to make improvements and then give the land to the Town to own it. Both stated that this is a huge risk on their part to purchase the land and hope they get a grant, since grants are not always guaranteed. The GOCO grant wouldn't be applied for until January 2027, they want to acquire the property now, but they won't do it unless they have the Town's endorsement. Patti stated that D Mountain Rec will do the grant, and they know that there will be some costs that they will have to incur to purchase the property. Motion was made by Mayor Pro-tem Micah

Reynolds and seconded by Trustee Keith Mendeke to give Gary and Patti the Towns's support on purchasing the land. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Ryan Scavo- AARP Grant- Wellness Route-Ryan was not available this evening. But it was said that grant was awarded for the project.

CONTRACTS/AGREEMENTS/LEASES/REQUEST- Rio Grande Museum donation request for monies- no one present from RG Museum.

DEL NORTE CHAMBER UPDATE-Summer festival update was given they had approximately 300 people participate in the event. They have a new website and have confirmed the line up for music in the park that will go through the month of August.

PERMITS/LICENSES/LIQUOR RENEWALS

Covered Wagon Days – Special Event – Parade and Park Activities- and Covered Wagon Days special event for liquor sales in the park-CWD Committee were present and gave an update of the activities that will be happening during the event. It was brought up that since Town Board just waived open container in the park, can they ask to open the beer garden to the whole park and not section the beer garden with fencing. They will put up signs stating where alcohol will be prohibited and will have security to monitor it. With some discussion motion was made by Trustee Keith Mendeke and seconded by Mayor Pro-tem Micah Reynolds. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

Rob and Maria McConnell- 805 Spruce St-Special Event Back Yard Wedding- Street Closure- Maria approached the Town Board that she would like to request a street closure adjacent to her home for a backyard wedding for her daughter. With some discussion motion was made by Mayor Pro-tem Micah Reynolds and seconded by Trustee Keith Mendeke to allow the street closure for the McConnell's wedding. Roll call: All ages, Mayor Shelly Burnett declared motion carried.

Upper Rio Grande School District- Homecoming Parade- September 24, 2026- With some discussion motion was made by Mayor Pro-tem Micah Reynolds and seconded by Trustee Keith Mendeke to approve the special event application for the school district homecoming parade permit. Roll call: All ayes Mayor Shelly Burnett declared motion carried.

Boogies Restaurant- Hotel and Restaurant- Liquor License renewal- With some discussion motion was made by Trustee Andrew Velasquez and seconded by Trustee Louie Velasquez to approve the liquor renewal for Boogies restaurant. Roll call: All ayes, Mayor Shelly Burnett declared motion carried.

RESOLUTIONS/ORDINANCES/PROCLAMATIONS

Resolution 9-2026 A resolution supporting the formation of outdoor entertainment district overlay within the Town of Del Norte to enhance the social and recreational life of the Town and its surrounding community. Motion was made and seconded

Ordinance No 789- Ordinance creating the Outdoor Entertainment overlay district, defining the district boundaries and amending table 16-4A, Use chart of the Town of Del Norte.- *tabled until of after the public hearing that is schedule for September 9, 2026 at 5:00 p.m.*

STAFF REPORTS- Police-submitted his written police report. **Public Works-** Kevin mentioned that the components are in for the rv dump station, he is just waiting on the use of the backhoe since it's been tied up on several water leaks around Town, and once the those are in, he can get the concrete scheduled. **Town Hall-** Town Administrator mentioned that she does have two applicants for the finance director's position and will be scheduling interviews. **Town Attorney-**Attorney Farish stated that he will be getting a resolution to implement Bob's Rules of order for the Town Board. And he wanted to let the Town Board know that conversations with other municipalities have been focusing on data centers.

ADJOURNMENT - With no further business motion was made and seconded to adjourn meeting.
Submitted this 12th day of August 2026